

e – Job Planner for Healthcare

Job Planner was designed to accommodate all staff groups in a healthcare setting and below we unpacked a few facts and features which we hope you might find useful.

1. How do we purchase Job planner?

The solution forms part of our Workforce Planning module and organisations pay a fixed annual licence to have unlimited access to all the planning tools.

2. What configuration options do we have?

Each directorate or service unit can add their own service or activity and link each activity to a category (like Direct Clinical care). You can also link an activity to a location or facility. Workflows can also be customised to achieve “Sign-Off”.

3. Who can create a job plan?

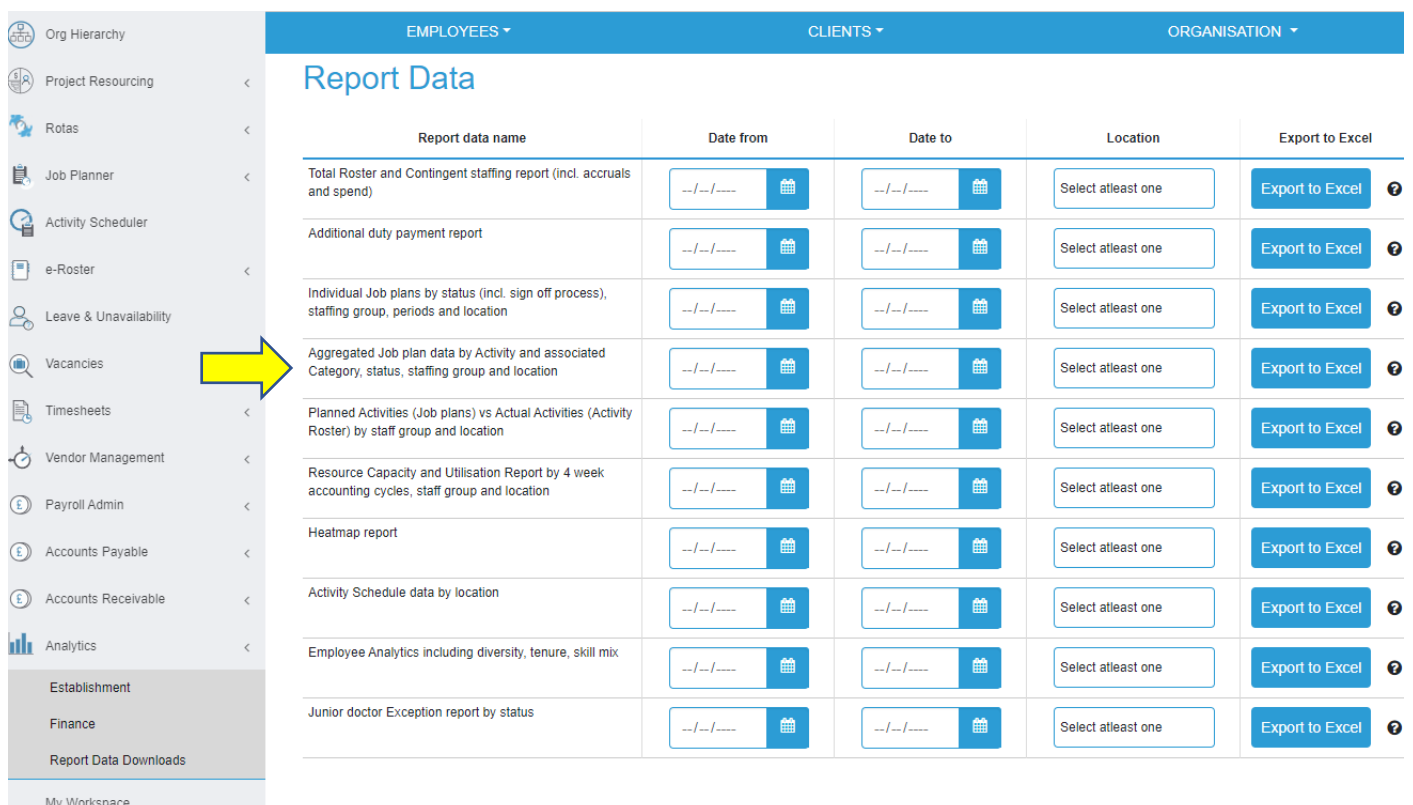
We designed it that both managers and/or employees can create job plans. Create a template job plan for your team or individual job plans. All job plan activity is tracked and reported on.

4. Can we create a plan for on-calls?

Using the on-call terms, set out in the NHS Employers terms ad conditions, we provide an easy to use guide to design an on-call rota that is suitable for the directorate or service unit.

5. What reports are available?

The number of downloadable reports are available in the analytics section; Downloadable Reports



The screenshot shows the 'Report Data' section of the Job Planner interface. The left sidebar contains a navigation menu with items like 'Org Hierarchy', 'Project Resourcing', 'Rotas', 'Job Planner', 'Activity Scheduler', 'e-Roster', 'Leave & Unavailability', 'Vacancies', 'Timesheets', 'Vendor Management', 'Payroll Admin', 'Accounts Payable', 'Accounts Receivable', 'Analytics', 'Establishment', 'Finance', 'Report Data Downloads', and 'My Workspace'. A yellow arrow points to the 'Analytics' item. The main content area shows a table of reports with columns for 'Report data name', 'Date from', 'Date to', 'Location', and 'Export to Excel'. Each report row includes a date picker and an 'Export to Excel' button.



Report data name	Date from	Date to	Location	Export to Excel
Total Roster and Contingent staffing report (incl. accruals and spend)	--/--/----	--/--/----	Select atleast one	Export to Excel
Additional duty payment report	--/--/----	--/--/----	Select atleast one	Export to Excel
Individual Job plans by status (incl. sign off process), staffing group, periods and location	--/--/----	--/--/----	Select atleast one	Export to Excel
Aggregated Job plan data by Activity and associated Category, status, staffing group and location	--/--/----	--/--/----	Select atleast one	Export to Excel
Planned Activities (Job plans) vs Actual Activities (Activity Roster) by staff group and location	--/--/----	--/--/----	Select atleast one	Export to Excel
Resource Capacity and Utilisation Report by 4 week accounting cycles, staff group and location	--/--/----	--/--/----	Select atleast one	Export to Excel
Heatmap report	--/--/----	--/--/----	Select atleast one	Export to Excel
Activity Schedule data by location	--/--/----	--/--/----	Select atleast one	Export to Excel
Employee Analytics including diversity, tenure, skill mix	--/--/----	--/--/----	Select atleast one	Export to Excel
Junior doctor Exception report by status	--/--/----	--/--/----	Select atleast one	Export to Excel

6. How can we convert a selection of job plans into a transactional roster?

Only signed off job plans can be converted into an Activity scheduler. For example, If the Job plan cycle is for 6 weeks and you need to create a roster for 52 weeks, the schedule is created and once published, employees can start applying for leave and editing schedules.

Please note that Activity Schedules can operate independently from the job planner and additional activities can be added or additional resources can be added to existing activities.

View Job Plan

Date From:  Date To: 

[More Actions](#) ▾

Convert to activity scheduler

Name	Job Plan N...	Location	Status	Effective From	Effective To	Job Title	Occupation	Last activity schedule period	Versions	
Employee Demo Two	Physician In Charge	Department One	Signed Off	01/08/2021	31/12/2021	Lead Physician	Doctor Consultant General Medicine	-	1	<input checked="" type="checkbox"/>
Employee Demo Three	Physician In Charge	Department One	In Consultation	01/08/2021	31/12/2021	Lead Physician	Doctor Consultant General Medicine	-	1	<input checked="" type="checkbox"/>
Demo Sixteen	Physician In Charge	Department One	In Consultation	01/08/2021	31/12/2021	Lead Physician	Doctor Consultant General Medicine	-	1	<input checked="" type="checkbox"/>
Demo Nineteen	Physician In Charge	Department One	In Consultation	01/08/2021	31/12/2021	Lead Physician	Doctor Consultant General Medicine	-	2	<input checked="" type="checkbox"/>
Demo Twenty Four	Physician In Charge	Department One	In Consultation	01/08/2021	31/12/2021	Lead Physician	Doctor Consultant General Medicine	-	1	<input checked="" type="checkbox"/>
Demo Twenty Five	Physician In Charge	Department One	In Consultation	01/08/2021	31/12/2021	Lead Physician	Doctor Consultant General Medicine	-	1	<input checked="" type="checkbox"/>
Lead Surgeon	Physician In Charge	Department One	In Consultation	01/08/2021	31/12/2021	Lead Physician	Doctor Consultant General Medicine	-	1	<input checked="" type="checkbox"/>

7. What are the key benefits?

e-Job Planner by ProduQtive is a high value, low-cost solution that is easy to procure, quick to install and resulting effective workforce and demand planning.

The key benefit is no double entry to convert a plan(s) into transactional rosters and to track performance against plans in real time.

8. Does your system integrate with ESR or other workforce management solutions?

For Job planner, we have made the connection with ESR and once live, we can activate the service. The Platform encourages interoperability, and the team works tirelessly to work with our partners to give our customers a world-class experience.

9. How do we get started?

Contact us to schedule a free consultation. All customers qualify for a free period of 2 months per module. ProduQtive can be purchased either direct via G-Cloud 12 or via our preferred resellers Insight.com, whom represent us on all major public frameworks.